



eProcurement Portal Tool

What can it do ?

Servizio Procurement Portal is an easy-to-use online catalogue, order management, planning and fulfilment system.

You might be one of the many organisations who struggle with the end-to-end procurement process. Orders handled through multiple, spreadsheets, all communicated through phone, fax and countless email strings. Also, if you have a printed catalogue, it will be out of date before it arrives in the field. Even if you have a costly enterprise eProcurement system at HQ, there may be too few licences and its complexity stops you giving system access to field users.

Using the Procurement Portal, staff can access an approved standard list of products from anywhere - even in low bandwidth areas. Its familiar e-shop interface, helps users allocate products to budgets easily, to then make and track their orders to fulfilment. Approvals workflow ensures traceability and control at HQ.

The planning features allow you to quickly create procurement plans that can feed into the Fund Management planning cycle.

Who does it help?

- Operations & Finance Directors
- Procurement Team
- Field Workers
- Suppliers

How can it benefit you?

The Procurement Portal streamlines your procurement process, letting field staff handle the ordering of goods while HQ stay in control of orders. If integrated into a back office eProcurement system, you can achieve significant end-to-end efficiencies.

A central source of data for orders and goods means your staff and your partners can get the best deals from your preferred suppliers. It removes the scope for errors, rogue purchases and tedious communication trails of emails, faxes & phone calls.

Clear dashboards, reporting and procurement planning all contribute to improvements in your management and decision making processes.



Source Country	Source Cost
Australia	100.00





eProcurement Key Features



Intuitive web shop interface

The interface to the catalogue includes simple dropdown menus, navigable product sections, search and filter functions as well as the usual basket features. Links to other Procurement Portals such as IAPB also available.



Apply specific funding rules for goods and suppliers

Defines rules/triggers that can apply to different donors, and partners, allows for product consideration or routing exceptional requests to the procurement team for specialised handling.



Multi- currency, product & supplier information

A multi-currency system, keep your information up-to-date with product size & origin, shipping dimensions, attach technical sheets & other information, manageable easily from a dedicated administrative interface.



Create planning baskets & bulk purchase

Planning mode lets you put together budgets for requisition in the next planning period to improve forecasts. This also gives time for the procurement team to review them & even put bulk-buying plans in place to drive down costs.



Full management of goods procurement requests

Gain total control of your procurement and review saved baskets, pending requests and historic/closed/cancelled requests too.



Order tracking and shipping fulfilment

Order tracking is available with interface available to commercial logistics companies. Recipient can upload receipt of goods and associated shipping documents to the system.



Customisation - working the way you work

Servizio is a software framework made up of ready-made components, so we can construct cloud applications quickly and reliably.

This framework means we can develop systems incrementally, adding extra functions as you go. You can get up and running quickly to receive the benefits early.

Because we have developed Servizio for agile deployment, we can rapidly bolt-on further components in a cost-effective way.

If you need to customise one particular part of an application, or if you need to create something entirely new to support your unique processes, we can develop Servizio to be the missing jigsaw piece in your software solutions strategy, working and integrating with any existing systems or processes you might have.

Every Servizio product comes with an information dashboard, analytics and secure remote access as standard. We aim for Servizio to integrate seamlessly with your other systems and work the way you work..



"Intouch and Servizio have not just helped us in improving our global procurement, but they have delivered us a quantum leap.

They've enabled us to move away from paper based, error prone, and resource intensive ways of working to a full end-to-end electronic procurement process which is delivered consistently to offices in 20+ countries."

**Greg Collins - Operation & Information
Systems Director at SIGHTSAVERS**





Other Servizio Solutions...



SharePoint Application Development

Our developers are happy to work with you to develop a SharePoint solution



Project & Programme Management

Harness the power of Servizio to serve all your project office needs.



Rota Management & Automatic Generator

Simplify rotas with our intuitive rota generation & management tool.



Workforce & HR Management

Manage a detailed database of your workforce



Fund Management

Plan restricted and unrestricted funds across projects over a five years



Budget Claims

Manage claims submitted against agreements and budgets



Balanced Scorecard Reporting

Gain clear insight into operations through detailed KPI dashboards



Contract & Supplier Management

Keep tabs on your agreements with suppliers.



CRM: Leads > Quotations > Orders > Sales

Manage prospects right the way through the sales funnel



Membership Management

Engage with your prospective and current members.



Event Management

Set up and manage paid and unpaid events.



Bug Tracking & Support Tickets

Track bugs and support tickets easily, boosting response & organisation